

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 09/15/13-09/16/13
Form ID TEA000245163
Approver Richard J Chivaro
Start Date/Time 09/15/13 / 1745
End Date/Time 09/16/13 / 1905
Trip Location ONTtoOAK/SFtoOAKtoBur
Purpose of Trip 9/15TraveltoSF;
Authorization #/ Trip # 0165841@VISA @IEU Financial/Easthalla
/

REPORT TOTALS

Report Total 556.33 USD
Department Paid 415.08 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 141.25 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/15/13	Lodging	141.25	Cash	United States (US)	1.00		141.25
09/15/13	Airfare - Commercial	206.29	Department Paid	United States (US)	1.00		206.29
09/16/13	Airfare - Commercial	208.79	Department Paid	United States (US)	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 415.08
Lodging 141.25

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count.		46new